

DISCLOSURE PURSUANT TO ARTICLE 13 OF REGULATION (EU) 2016/679

Dear Sir / Madam,

The company COSTAMPRESS S.p.A. with registered office at via Taliercio 13 – 30037 Gardigiano di Scorzè – Venezia – Italia (hereafter the “Company” or the “Data Controller”) informs you of its capacity as Data Controller pursuant to article 4(7) of Regulation (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data (hereinafter the “Regulation”).

1. OBJECT AND PURPOSE OF THE PROCESSING

Your personal data is collected for the specific and sole purpose of systematic identification of visitors; aside from identification, they play an important role as a deterrent for illegal behaviours and violations of internal rules of behaviour and they also protect the company’s assets. The identification of the “visitor” is requested by security regulations (emergency plans, evacuation plans) so that it may be possible to know the whereabouts inside the company’s premises of people who are not employed by the company.

The principle of lawfulness of the treatment therefore lies, pursuant to art. 6 paragraph 1 lett. c) in the need to fulfill for the Data Controller a legal obligation to which it is subject and in particular the guarantee of the safety of the workplace and the prevention of the risk deriving from emergency situations in compliance, among others, with the d. 81/2008 and ministerial decrees 3 August 2015 and 8 June 2016. A further legal basis is constituted by your express consent after having read this information with the provision of your data.

Your identifying data will be used to register access and exit from the company’s complex; no copies of identity documents will be made and the registered data will be stored for 6 months from last registration, after which they will be anonymized. Any identifying numbers of identity documents which may be seen by the competent employees will not be copied. Processing will be carried out with paper, electronic or telematic means in conformity to the provisions guaranteeing security and confidentiality, as well as accuracy, update and the relevance of the personal data to the stated purposes.

We would like to inform you that the supply of the data (and the eventual presentation of an identity document) for this specific purpose must be considered mandatory and your eventual objection to the processing will result in the objective impossibility of granting you access to the company complex.

Your identifying data may subsequently be processed on paper or digital by the members of our internal staff who have been entrusted with this duty and by our officials for the purposes of:

- a. Verification of the presence, at the end of the day, of external personnel on the company’s premises,
- b. The management of controls of presence during emergencies or drills,
- c. Management of presence data in relation to civil or fiscal obligations.

The personal data are not subject to disclosure and will not be communicated to external or unauthorised members of staff, except in the cases stipulated by the current legislation (for example following a request by a Judicial or Law Enforcement authority). You retain your right to exercise the rights of access to the personal data stipulated by article 15 of Regulation (EU) 2016/679, as well as the rights stipulated by articles 16, 17, 18, 21 of the same Regulation regarding access to data, the rectification, erasure, limitation of processing and the right to object to processing, with the arrangements laid down in article 12 of Regulation (EU) 2016/679.

The owner of the processing of your personal data is COSTAMPRESS S.p.A. with headquarters in via Taliercio 13 - 30037 Gardigiano di Scorzè - Venice - Italy, C.F. e P.IVA 00273100271 e-mail: privacy@costampress.it.

If our Company does not respond within the deadlines set by the law or you do not deem such response regarding the exercise of your rights to be adequate, you may lodge a complaint with Authority for the protection of personal data.